



GENERAL INFORMATION

Library System

Manitowoc-Calumet Library System

Describe significant needs and problems that influenced the development of this and other system plans.

SYSTEM SIZE: MCLS has the smallest population and geographically, it is the smallest library system in Wisconsin. As a result, MCLS receives the least amount of state aid funding. With only 3.55 FTEs, it also employs the smallest staff. In spite of MCLS's small size, the member libraries continue to successfully operate. **STAFFING:** In 1984, MCLS had 7.36 FTEs; decreasing to 4.0 from 2005 to 2008. MCLS is currently staffed by 3.55 FTEs. In addition to the Director, MCLS currently employs a part-time ILS/IT Specialist, a part-time Office and Outreach Coordinator, a part-time LARS Consultant, and two part-time van drivers. While technology funding, ILS support and maintenance, and delivery are the top priority system services, MCLS will continue to find a way to provide equitable services for youth, older adults, and other segments of our population for whom using the library is difficult, limited, or minimized. A priority for 2025 is maintaining and expanding the member libraries' access to online resources and contracts for patron services and tools. **INTERLIBRARY LOAN:** Implementation of the Libraries Automated Resource Sharing Consortium (LARS) shared system had changed many interlibrary loan (ILL) procedures and patterns and has resulted in a much higher volume of resource sharing within MCLS and a consequent need for reliable van delivery service. MCLS has hired its own van drivers which were once contracted through the Resource Library. As a result, the delivery costs for the system have gone down. In 2025, costs for statewide delivery through the South Central Library System will experience an increase; however, the extent of that increase cannot be known at the time of drafting this plan. **AUTOMATION AND TECHNOLOGY:** It is not surprising that decreased funding experienced at the member libraries would cause the libraries to look to the system to provide the needed support to maintain the current level of automation technology. In addition to funding Internet service for the member libraries, MCLS has also agreed to pay the bulk of the annual integrated library system (ILS) maintenance costs. In exchange for financing the ILS, the system no longer offers cash grants to the member libraries. **STATE AID AND USE OF RESERVES:** While the level of services provided by the libraries and the library system have not been reduced, our respective organizations have adjusted by operating in a very lean manner - providing the same level of service with minimal staff. Therefore, the significant need and problem that had historically influenced the system's annual plan, as well as the libraries' plans from year to year, is most remarkably the uncertainty and unlikelihood of additional funding in future years. However, in 2025, the system will be receiving additional state aid. The 2025 system annual plan will outline and reflect how the additional state aid will be most effectively used to support and promote our member libraries. Additionally, possible changes in the functions and structures of public library systems due to the ongoing Public Library System Redesign Project, requires system annual planning to be as flexible as possible in the areas that are currently under consideration.

Did the library system consult member libraries in the development of this plan?

Yes, the library system included member libraries in the development of this plan.

If yes, describe the planning environment and process for this system plan. Include how member libraries are involved in plan development and review:

The member libraries are continuously involved in system planning. This type of planning is happening throughout any given year and is shaped and informed by the bi-monthly meetings held for our ILS consortium and our directors' council. The LARS (Libraries Automated Resource Sharing) consortium plays a major role in developing future projects through these six scheduled meetings each year. MCLS meets with consortium directors and staff to plan for future ILS upgrades and improvements in functionality of the ILS and online catalog. It is at these meetings that concerns for current practice are brought to the table and adjusted, as necessary. Therefore, reviewing current practice naturally leads to short-term, as well as long-range planning for the System. It has been recognized that in order for the member libraries to cooperate and move forward as a system, policies and procedures need to be set and standardized system-wide. LARS has been instrumental in continuing to develop policy and procedure as many system interactions originate from the nature of our shared ILS and other technology-related resources. To this end, two committees continually work to update the official LARS policies and procedures. These committees include the LARS Cataloging/Circulation Committee and the LARS Collection Development Committee. Collective work to update these documents - policy and procedure - is vital to the success of our member libraries' ability to work collaboratively with each other and therefore, will be an ongoing process and project. Similarly, the LARS Online Resources Committee - was formed in 2020. For 2025 this committee has decided on adding the following new services - movie licenses for all six member libraries through Swank Movie Licenses will be added along with extending access to the Beanstack app for all MCLS patrons once LSTA funding no longer supports that tool. Furthermore, the decision to renew, discontinue, or add particular electronic resources is based on research and analysis completed by this committee. For 2025 planning purposes, a fresh Technology and Resource Sharing plan for 2025-2029 will be invaluable in setting priorities for providing services and allocating resources in future years. This plan will be updated for the years 2025-2029 with a new ILS/IT Specialist and LARS Consultant in place, and assuming the leadership of technology for the system and the member libraries. Furthermore, the member libraries set the priorities for allocating the additional state aid the system will receive in 2025. The system will invest the additional state aid in the following ways: 1) add coverage for all member libraries through Swank Movie Licensing, 2) add the cost of continuing Beanstack app access for MCLS patrons, 3) continue to fund access to Consumer Reports Online, Novelist Plus, LibraryAware, and Bookpage for all six member libraries, 4) fund and facilitate author visit(s), 5) provide all staff training event on a topic of broad interest, and 6) fund WPLC OverDrive e-content.

GENERAL INFORMATION (cont'd.)

Does the library system have a formally appointed advisory committee under Wis. Stat. § 43.17(2m)?

No, the library system does not have a formally appointed advisory committee.

If the system appoints an advisory committee under Wis. Stat. § 43.17(2m), describe how the system makes appointments, posts meetings, and how the advisory committee reports to the library system board. Include a list of any additional system planning documents with the period covered and attach any planning documents which have not previously been provided to the Division:

ASSURANCES

The following plan and compliance document provides assurance that your public library system intends to comply with all statutory requirements for public library systems for calendar year 2025. Indicate, with a Y or N, your system's intent to comply with each system requirement and provide the requested information under each system requirement.

Wis. Stat. § 43.24(2) For a public library system to qualify for and maintain its eligibility for state aid under this section it shall ensure that all of the following are provided:

Membership Agreements

[Y] Wis. Stat. § 43.24(2)(a) Written agreements that comply with Wis. Stat. § 43.15(4)(c)4 with all member libraries.

[Y] The system will provide a sample copy of the agreement with a list of all members signing and the dates signed to the Division by January 15.

If the system is providing the sample copy and list of members signing through a publicly available webpage, provide the URL here:

<https://www.mclsweb.org/mclsweb/member-library-agreements/>

Resource Library Agreement

[Y] Wis. Stat. § 43.24(2)(b) Backup reference, information and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by a written agreement with that library.

[Y] The system will provide a signed copy of the resource library agreement to the Division by January 15.

If the system is providing the resource library agreement through a publicly available webpage, provide the URL here:

<https://www.mclsweb.org/mclsweb/resource-library-agreement/>

Reference Referral, Interlibrary Loan, and Technology

[Y] Wis. Stat. § 43.24(2)(d) Referral or routing of reference and interlibrary loan requests from libraries within the system to libraries within and outside the system.

For each reference, referral, interlibrary loan, and technology service listed below, indicate with a Y or N whether your system intends to provide the service. If your system intends to provide reference, referral, interlibrary loan, and technology services that are not shown here, please list those services in Others.

[N] Reimbursed member libraries for ILL

[Y] Maintained ILL Clearinghouse

[N] Contracted for ILL Clearinghouse

[Y] Maintained a shared database of member library bibliographic records and holdings

[Y] Utilized WISCAT to promote interlibrary loan

[Y] Maintained a system interlibrary loan plan

Indicate new or priority activities relating to this requirement for the plan year (if none, indicate so):

Continuous adaptation of WISCAT borrowing and lending parameters, as needed.

Others:

[1] Participate in and support the Library Automated Resource Sharing Consortium (LARS) through which MCLS libraries share materials through a common database and circulation system. Use WISCAT-ILL to refer, receive, and manage interloan requests at the system level. [2] Purchase WISCAT licenses for all member libraries, or licenses to the successor system depending on cost. All member libraries will use WISCAT-ILL for "traditional" interlibrary loan outside of the LARS shared system, or in any successor system selected and implemented by the Public Library Development Team. [3] Participate in regional and state meetings and training related to interlibrary loan. [4] Provide or arrange training for member library staff regarding interlibrary loan tools, procedures, etc. as needed. [5] Continue to implement the "Wisconsin Interlibrary Loan Guidelines. [6] Maintain, interpret, and analyze interlibrary loan statistics. [7] Maintain, interpret, and analyze LARS lending statistics. [8]

	ASSURANCES (cont'd)	
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Implement and maintain the newest versions of the WISCAT catalog and WISCAT-ILL functionality. [9] Continue to adapt ILL procedures to fit the LARS shared automation system within MCLS, which includes all MCLS member libraries and one area multi-type library. [10] Provide/arrange training for member library staff regarding interlibrary loan tools, procedures, etc. to be provided by RL&LL/WISCAT staff, as needed.

Other Comments:**Inservice Training and Professional Consultation**

[Y] Wis. Stat. § 43.24(2)(e) Inservice training for participating public library personnel and trustees.

The Division interprets inservice training to incorporate a range of in-person and virtual continuing education opportunities.

For each inservice training listed below, indicate with a Y or N whether your system intends to provide the opportunity. If your system intends to provide inservice training to participating public library personnel and trustees that is not shown here, please list those opportunities in Others below Professional Consultation.

[Y] Conducted workshops for member library staff and trustees

[Y] Maintained a calendar of CE events

[N] Provided scholarships and grants for member library staffs

[Y] Maintained a professional collection for system and member library staffs

Indicate new or priority activities relating to the inservice training requirement for the plan year (*if none, indicate so*):

[1] LSTA funding will make the continuation of the security training provided by Infosec available to all participating MCLS member libraries. [2] Provide training on recognizing and addressing domestic abuse within the public service spaces of the libraries.

Identify the names and email addresses of continuing education staff employed by the system for continuing education services:

See Appendix A.

If the system contracts with another system or entity to plan and conduct continuing education services, list that system or entity and provide a link to, or copy of, the current agreement:

See Appendix B.

Professional Consultation

[Y] Wis. Stat. § 43.24(2)(h) Professional consultant services to participating public libraries.

For each professional consultant service listed below, indicate with a Y or N whether your system intends to provide the service. If your system intends to provide professional consultant services that are not shown here, those services are listed in Others.

[Y] Public library administration and governance

[Y] Adult services

[Y] Youth services

[Y] Library automation

[N] Building and remodeling

[Y] Technical services

[Y] Interlibrary loan and resource sharing

[Y] Staff development (certification, CE, etc.)

[Y] Planning and evaluation, standards

[Y] Collection development

[N] Legal issues

[Y] Public relations

[Y] Reference and information services

[Y] Inclusive Services

ASSURANCES (cont'd)

Indicate new or priority activities relating to the professional consultant services requirement for the plan year (if no change from current year, indicate so):

PRIORITY: The topics of Intellectual Freedom and collection development for inclusivity & diversity will continue in 2025. The system will continue to support new staff in the ILS/IT Specialist and the LARS Consultant positions to support the member libraries' technology needs.

Identify consultants, specific service areas, and related activities. If the consultant is employed by a member library, indicate the library and the consultant's title:

See Appendix C.

Others:

[1] Member library directors have indicated that CE was not a priority service provided by the system. Therefore, the program budget was significantly decreased, but began to increase again in 2024 and will remain elevated in 2025 to cover the cost of all staff training on the topic of recognizing and addressing domestic abuse within the public service spaces of the libraries. [2] Provide or arrange for customized in-house training sessions for member library staff on topics related to the LARS shared automation system, OverDrive, online databases, and other emerging technologies. [3] Provide validation and record-keeping in support of the Wisconsin Public Librarian Certification law. Ensure that all member library directors maintain proper certification. [4] Participate in meetings for library system CE coordinators. [5] Provide orientation for new System Board members and for new directors of member libraries. [6] Highlight events and learning opportunities on the MCLS website and the system's Facebook page. [7] Distribute information about CE opportunities offered by other library systems and other related agencies and provide links on the MCLS System web page to a variety of continuing education opportunities. [8] Invite library trustees to relevant workshops/webinars, and attempt to tailor at least one workshop per year specifically to the interests and needs of trustees. [9] MCLS will participate in the NEWI (Northeast Wisconsin Continuing Education Agreement), a multi-system contract with Winnefox for providing continuing education for library directors, library staff, and library trustees. [10] In addition, MCLS contributes to support the webinar conferences planned by other systems - Wild Wisconsin Winter Web Conference planned by Jamie Matczak at the Wisconsin Valley Library System and the Trustee Training Week planned by Jean Anderson at the South Central Library System.

Other Comments:

Delivery and Communication

[Y] Wis. Stat. § 43.24 (2)(fm) Electronic delivery of information and physical delivery of library materials to participating libraries.

For each delivery or communication service listed below, indicate with a Y or N whether your system intends to provide the service. If your system intends to provide delivery or communication services for physical delivery, reference resources, personnel, and vendors that are not shown here, those services are listed in Others.

Delivery Services:

[Y] Had regular courier or van delivery service

[N] Provided an 800 number, phone credit card, or accepted collect calls

[N] Used fax for document delivery/communication

[N] Used mail as primary delivery system

[N] Published a newsletter

ILL Transactions sent by:

[N] Email [N] OCLC [Y] Local automated system [Y] WISCAT

Indicate new or priority activities relating to this requirement for the plan year (if none, indicate so):

[1] Maintain MCLS delivery service to provide van delivery to all member libraries five days a week. [2] Maintain an MCLS System website with information for member libraries and area libraries of all types.

Others:

[1] Provide van delivery service five days per week (Monday through Friday) to all member libraries, and at least two times per week at the academic library that receives MCLS delivery service. The delivery route also includes stops to pick up materials returned at book drops located in the outlying areas of Hilbert, Valders, and Mishicot. [2] Contract with the South Central Library System for statewide intersystem van delivery service five days a week. [3] Rent garage space to house the System van. [4] Use WISCAT-ILL or its successor and OCLC for interlibrary loan communications. [5] Provide direct Internet access for all MCLS member libraries. [6] Provide updates for member libraries regarding system activities, continuing education opportunities, and library-related news. [7] Use email for communication and electronic delivery of information. MCLS provides email accounts for staff of participating member libraries. [8] MCLS facilitates web hosting services for participating member libraries through Bluehost. [9] Maintain an MCLS system website with information for member libraries and area libraries of all types. [10] Continue to revise, improve, expand the MCLS System website and Facebook page. [11] An agenda item addressing communication among the system and the member library directors will remain on the agenda of the MCLS Directors' meetings.

ASSURANCES (cont'd)

Other Comments:

Service Agreements

[Y] Wis. Stat. § 43.24(2)(g) Service agreements with all adjacent library systems.

[Y] The system will provide a copy of the agreements to the Division by January 15. The agreements with adjacent systems -- including consulting agreements, consortium agreements, etc. -- must include a list of all systems signing the agreement.

If the system is providing the service agreements through a publicly available webpage, provide the URL here:

<https://www.mclsweb.org/mclsweb/system-map/intersystem-agreements/>

For each of the services listed below, indicate with a Y or N whether the service is provided for in the adjacent library system agreements for the report year. If your system intends to provide for services in its adjacent library system agreements that are not shown here, please list those services in Others.

[Y] Reciprocal borrowing between systems

[N] Cash payments in cross-system lending

[Y] Continuing education

[Y] Delivery

[N] Newsletter exchange

[Y] Cooperative planning/information exchange

[N] Audiovisual services

[Y] Cooperative purchasing

Others:

Other Comments:

ASSURANCES (cont'd)

Inclusive Services

[Y] Wis. Stat. § 43.24(2)(k) Promotion and facilitation of library service to users with special needs.

The Division interprets services to users with special needs as inclusive services. Inclusive library services are holistic, spanning library policies, collections, space, and services. Inclusive services reflect equity and accessibility for all members of the community, including services to individuals or groups for whom using the public library is difficult, limited, or minimized.

Indicate new or priority activities relating to this requirement for the plan year:

Explore and share resources that provide guidance and examples of how to handle such issues surrounding equity, diversity, and inclusion as appropriate and with neutrality, at the public library level. The guiding principles will be taken from the ALA Bill of Rights and the DPI's Inclusive Services Statement. **PRIORITY:** Provide ongoing support and consultation for member libraries in the face of challenges to materials and Intellectual Freedom. Such challenges are active within the state and are further anticipated in an effort to categorically censor access to materials deemed inappropriate by a minority of individuals.

Indicate new or priority activities relating to this requirement for the plan year:

Indicate new or priority activities relating to this requirement for the plan year:

Indicate new or priority activities relating to this requirement for the plan year:

Other Comments:

ASSURANCES (cont'd)

Other Types of Libraries

- [Y] Wis. Stat. § 43.24(2)(L) Cooperation and continuous planning with other types of libraries in the system area, which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system area.
- [Y] The system will have agreements with other types of libraries, or if the system participates in a cooperation agreement with a multitype organization to meet the purposes of this goal, there is established a clear link between the system and the individual members of the multitype organization. The system will provide a copy of the agreement with a list of all signing libraries to the Division by January 15.

If the system is providing the agreements with other types of libraries through a publicly available webpage, provide the URL here:

For each service provided to other types of libraries listed below, indicate with a Y or N whether your system intends to provide the service. If your system intends to provide services to other types of libraries that are not shown here, please list those services in Others.

- [Y] Consultation
- [Y] Continuing education / workshops
- [Y] ILL (Direct) Union list of serials
- [N] Union list of serials
- [N] Directory of libraries
- [Y] Delivery services
- [Y] Back-up reference services
- [N] Newsletter
- [N] Technical services

Others:

Other Comments:

ASSURANCES (cont'd)

Library Technology and Resource Sharing Plan

[Y] Wis. Stat. § 43.24(2)(m) Planning with the division and with participating public libraries and other types of libraries in the area in regard to library technology and the sharing of resources. By January 1, 2000, and every fifth January 1 thereafter, the public library system shall submit to the division a written plan for library technology and the sharing of resources.

[Y] The system will provide the current plan for library technology and resource sharing to the Division by January 1, 2025, if the system amended the plan since last submitting it to the Division or if the plan on file with the Division is no longer valid. See [the Library System Technology and Resource Sharing plan webpage](#) for the most current version of the system library technology and resource sharing plan.

If the system is providing the current technology and resource sharing plan through a publicly available webpage, provide the URL here:

<https://www.mclsweb.org/mclsweb/technology-and-resource-sharing-plan-2020-2024/>

Is the plan current and comprehensive for the technology and resource sharing services the system provides?

Yes, the library system technology and resource sharing plan is current and comprehensive for the technology and resource sharing services the system provides.

If no, describe what the system has added, changed, or eliminated from the plan in effect (and describe how the changes were reviewed with member libraries and approved by the system board):

Indicate new or priority activities relating to this requirement for the plan year:

The current Technology and Resource Sharing plan will be in effect throughout 2024; however, the updated plan for the years 2025-2029 will be approved by January 1, 2025. The plan includes goals and objectives covering the following topics: Internet/email safety for library staff, technology skills training for library staff, a comprehensive study of online resources including a scan for accessibility and a cost per use analysis, providing promotion and marketing of the resources and services provided by the member libraries, and the creation/adaptation of standardized policies and procedures for cataloging, circulation, and collection development as it relates to the ILS and resource sharing among our libraries. While the above listed goals and objectives are still relevant, 2025 will have a targeted focus on continuing to provide access to the following online resources: Novelist Plus, Consumer Reports Online, LibraryAware, the New York Times Digital, the SOLUS catalog app and WPLC OverDrive e-content. In addition, MCLS will add copyright coverage for all member libraries through Swank Movie Licensing and cover the cost of continuing Beanstack app access for MCLS patrons as April 2025.

Other Service Programs

Wis. Stat. § 43.24(2)(i) Any other service programs designed to meet the needs of participating public libraries and the residents of the system area, as determined by the public library system board after consultation with participating public libraries.

List each "other" service program individually with ongoing activities and new or priority activities for the plan year under each program. For instance, if the system provides a bookmobile service program, list ongoing activities and new or priority activities for the bookmobile program. (Do not lump miscellaneous activities under a single "other" program.)

COLLECTION DEVELOPMENT / ONGOING: MCLS will continue to fund the Wisconsin Public Library Consortium (WPLC) e-content (electronic books, digital audiobooks, & electronic magazines) buying pool, while collecting fees from the member libraries to maintain WPLC membership. Member libraries agreed to pay a proportional share of the annual charge to maintain membership in the WPLC that began in 2005. MCLS will be contributing a total of \$24,675 for the statewide e-content buying pool in 2025. COLLECTION DEVELOPMENT / PRIORITY: [1] The system and member libraries will continue to evaluate all active online resources to determine accessibility, inclusivity, and acceptable levels of usage based on the cost for access. [2] In 2025, the system will fund author events throughout the system area. SERVICES TO YOUTH / ONGOING: [1] The MCLS Director continues to serve as the System's Youth Services Liaison to provide consulting assistance to member libraries, represent MCLS at state meetings, plan and facilitate youth-related events, and share youth-related information and learning opportunities with appropriate member library staff members. [2] Hold at least three meetings for youth services staff of member libraries to share information, plan for summer programs and the annual Battle of the Books event. [3] Provide a Summer Library Reading workshop that fits the needs of library staff that cater to both the youth and the teen age groups. [4] Seek opportunities to collaborate with local school library program directors to increase resource sharing and public library awareness. [5] Continue to seek out funding to sustain and expand the Reach Out and Read programs and associated community partnerships in both counties. [6] Continue to seek out partnerships with local organizations that provide services to youth and their families.

Administration

[Y] The system will not expend more than 20 percent of state aid received in the plan year for administration.

[Y] The system will submit the prior year system audit to the Division no later than September 30, 2025.

Budget

[Y] The system completed and included the budget by service program category and fund source for the plan year (see guidelines).

COLLABORATIVE ACTIVITIES

Briefly describe a new or enhanced collaborative activity with other libraries, public library systems, or other organizations.

[1] The system participates in the statewide WPLC OverDrive e-content purchasing pool. [2] NEWI - MCLS, NFLS, and OWLS will contract with the Winnefox Library System to assist MCLS, NFLS, and OWLS in planning and providing in-service training opportunities for MCLS, NFLS, and OWLS member library personnel and trustees between January and December of 2025. [3] Continuing Education - Programs offered cooperatively by systems throughout the state as well as collaboratively funding speakers and larger events such as the Wild Wisconsin Winter Web Conference and the Trustee Training Week. [4] Reach Out and Read - The system and member libraries collaborate with the following community partners to maintain and promote the Reach Out and Read program: Froedtert / Holy Family Memorial Pediatrics, Aurora Medical Center, Bellin Health, Prevea Health Center, Birth to 3 Program, Wisconsin Department of Health Services, Reach Out and Read Wisconsin Coalition, United Way Manitowoc County, Investing Early Coalition, Lakeshore CAP - Lakeshore Family Resources, Early Head Start, and Interstate Books4School.

CERTIFICATION

WE, THE UNDERSIGNED, CERTIFY that to the best of our knowledge, the information provided in this document and any attachments is true and correct, and that the system will be in full compliance with all applicable provisions of Chapter 43 of the Wisconsin Statutes for the year 2025.

Name of System Director Rebecca Scherer	Signature of System Director ➤	Date Signed <i>Mo./Day/Yr.</i>
Name of System Board President Natasha Khan	Signature of System Board President ➤	Date Signed <i>Mo./Day/Yr.</i>

**FOR DPI USE
LIBRARY SYSTEM PLAN APPROVAL**

Pursuant to Wis. Statutes, the plan contained herein is:	DLT Assistant Superintendent Signature ➤	Date Signed <i>Mo./Day/Yr.</i>
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Comments

PUBLIC LIBRARY SYSTEM 2025 ANNUAL PROGRAM BUDGET					
Program	2025 Public Library System Aid	System Aid Carryover and Interest Earned	Other State and Federal Library Program Funds	All Other Income	Total
Technology, Reference, and Interlibrary Loan*					
1. Backup Reference	12,000				
2. Reference Referral / ILL	7,000				
3. Technology	261,642	2,158			
4.					
5. Electronic Resources	24,675				
Program Total	\$305,317	\$2,158	\$0	\$0	\$307,475
Continuing Education and Consulting Service*					
1. Continuing Education	7,200				
2. Consulting	8,000				
Program Total	\$15,200	\$0	\$0	\$0	\$15,200
System Programs*					
Delivery Services	48,000				\$48,000
Inclusive Services	1,000				\$1,000
Library Collection Development	11,000				\$11,000
Direct Payment to Members for Nonresident Access				76,842	\$76,842
Direct Nonresident Access Payments Across System Borders				633,138	\$633,138
Youth Services	6,000				\$6,000
Public Information	2,000				\$2,000
Administration	93,700				\$93,700
1. Library Programming	17,000				
2.					
3.					
4.					
Program Total	\$178,700	\$0	\$0	\$709,980	\$888,680
Grand Totals	\$499,217	\$2,158	\$0	\$709,980	\$1,211,355

* These programs may be divided into subprograms at the discretion of the system. If choosing not to use subprograms, enter amounts on line 1. Line 5 is reserved for the amounts budgeted for electronic resources (see program budget guidelines).